Manage basic considerations: prioritisation, task versus responsibility management.

As a project owner I had to balance both management responsibilities and working on tasks, especially when things didn't go as planned.

I made sure that my team understood the project vision, during the planning phase created document including milestones and goals. I also was responsible for the backlog management, using feedback from retrospective and planning meetings. We regularly revisited priorities during sprint reviews to adjust and align with evolving goals. I defined roles and responsibilities within the team.

However, when I noticed team might not meet the sprint goals, I had to shift to help to complete it or delay it. I also experienced a situation that member of my team dropped out of the project. I decided to extend the sprint by one week to minimalize impact on the project. Additionally, when team members didn’t understand clearly task, I had to clarify requirements. (Kloda, 2025a; Kloda, 2025b; Kloda, 2025c; Kloda, 2025d; Kloda, 2025e)

# References

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